

Frequently asked questions regarding local offer

How will you know if my son/daughter needs extra help?

Here at Pitter Patter Day Nursery we firmly believe that all children have a right to a broad and balanced early year's curriculum to achieve the best possible educational and other outcomes and to become confident young children with a growing ability to communicate their own views and ready to make the transition into compulsory education. We are fully aware of the importance of identifying any child with SEN or disability at an early age in order to achieve this and follow the graduated approach to early identification and support and will at each stage assess Plan, View, and Review. By close observation, baseline assessments and by getting to know your child we feel that we can effectively identify any extra needs that your child might have.

What should I do if I think my son/daughter may have special educational needs?

If you think that your child may have special educational needs you can speak with your child's key person to air any concerns.

Alternatively you can speak with the nursery SENCO (Special education needs coordinator) who will liaise with yourself and your child's key person to identify any specific areas that your child might need help with.

How will staff support my son/daughter person?

By constant monitoring of your child's progress and by putting plans into place (EHCP Education and health care plan, PCP Person Centred Plan, behaviour plans etc.) we feel that staff are able to support your child to ensure that we are fully meeting their needs. The SENCO will work with relevant outside agencies and review your child's progress on a regular basis. The SENCO will work closely together with yourself and will keep you informed of any changes in your child's progress.

How will the curriculum be matched to my child's/young person's needs?

The curriculum will often be changed to suit your child's individual needs to ensure that they are included in all activities. Staff will adapt activities to comply with the EYFS framework and will differentiate when needed.

How will I know how my son/daughter is doing and how will you help me to support my child's/young person's learning?

To monitor your child's progress you can access their learning journey at any time. Inside your child's learning journey you will find a tracking sheet which shows the developmental progress that your child has made. The learning journey will be sent home to you each term with an evaluation of your child's progress for that term. We also offer parent evenings twice a year where you can speak with your child's key person to discuss their progress. We operate an "open door" policy and actively encourage our parents to air any concerns if and when needed. When a child has additional needs and

a PCP/EHCP is in place target reviews will be held every 8 weeks to ensure that their needs continue to be met. Parents can now also gain advice via the "Local offer" button on the Pitter Patter Day nursery website. The Local Offer contains links to schools and other providers and services that children and young people use plus information on training courses available.

What support will there be for my son/daughter's overall well-being?

Staff will support your child's overall well-being by constantly reviewing your child's changing individual needs. The SENCO and key person will liaise with yourself and any outside agencies to ensure that your child's needs are being met.

What specialist services and expertise are available at or accessed by you?

Here at Pitter Patter we work alongside outside agencies including speech and language, physiotherapy, occupational therapy, early year's intervention workers to ensure that your child's needs are being fully met.

What training are the staff supporting my son/daughter with SEND had or are having?

Training will be given to all staff working with your child in relation to your child's individual needs. Outside agencies will be brought in to deliver training with regards to administration of medication and staff will be sent on specialised training courses when needed. The SENCO will ensure that training courses attended by herself in

relation to SEND are delivered to all staff via in house training during staff meetings or on a one to one basis where applicable.

[How will my son/daughter be included in activities outside the classroom including school trips?](#)

The curriculum will often be changed to suit your child's individual needs to ensure that they are included in all activities. Staff will adapt activities to comply with the EYFS framework and will differentiate when needed. When going on Trips/outings staff will ensure that staff/child ratios are higher. If your child needs emergency medication this will be taken on the trip with them (i.e. EPIPEN - medication for severe allergic reactions/Epistaxis-emergency medication for treatment of epileptic seizures) and staff will have the relevant training to administer the medication in such emergencies. Depending on your child's needs, reins, prams, wheelchairs etc. will be taken on all trips/outings where applicable.

[How accessible is your setting/school/college environment?](#)

Pitter Patter day nursery is a large Victorian building and has 3 floors. Therefore we are not as accessible as other nurseries. However we feel that due to the age of the children attending we are able to carry them upstairs without difficulty. We carry out regular fire drills to ensure safe evacuation in such cases. The Preschool room is accessible for wheelchairs and we have previously had children who used wheelchairs attend the nursery.

How will you prepare and support my son/daughter to join your setting/school/college, transfer to a new setting/school/college or the next stage of education and life?

Before your child begins nursery we will invite you to attend a minimum of 5 short "settling in sessions". This will enable your child to get to know the routine in their respective room and will also enable staff to get to know your child. It will be at these settling in sessions that your child's key person will ask questions about your child's individual needs/extra needs/ likes/dislikes/developmental progress etc. Staff will work alongside yourself to ensure that your child's needs are being met throughout the nursery. As your child moves up a stage within the nursery we will ensure that the transition is as smooth as possible by settling in sessions as above. When your child is ready to make the transition from nursery into school the key person will liaise with your child's teacher as they visit the setting and will pass on all relevant information regarding your child's additional needs/likes and dislikes/developmental progress etc. will be shared.

How are your resources allocated and matched to my son/daughter's needs?

We are a private nursery, however, we can apply for grants from the local council/government for specific items that would be beneficial to your child's individual needs. By assessing your child's individual needs/disability resources will be bought when needed or wherever possible prior to your child starting the setting.

How is the decision made about what type and how much support my son/daughter will receive?

Through liaising with yourself, key persons and where applicable outside agencies a Person Centred Plan (PCP)/Education health and care plan (EHCP) will be completed to ensure that your child receives the individual support they need. Together with yourself we will monitor the impact that the extra support has had. This will be done through regular reviews and also by looking at your child's developmental tracking progress charts.

Who can I contact for further information?

For further information you can contact the settings Manager, the settings SENCO, your child's key person, or through the "Wirral local offer" which contains links to schools and other providers and services that children and young people use. You can access the "local offer" through our website home page or on localofferwirral.org.

Can staff get extra help from experts outside if they need to? (eg advice and training on medical conditions)

In such cases whereby a child is due to attend/or attends the setting and has a medical condition/requires specialist medication administration (i.e. EPIPENS - emergency medication for severe reactions, epistaxis - emergency medication for treatment of epileptic seizures), the SENCO will arrange for in house training session with relevant outside agencies. We will not allow a child to start nursery until the relevant training for administration of specific medication has been given.

How will the information about the child be circulated to all members of staff and who will be responsible for that?

Information will be circulated by the SENCO/key person to all staff via staff meetings or individual meetings depending on the urgency of information to be shared. Parents and outside agencies will be informed via meetings or reviews as stated earlier. All parties will liaise on a regular basis to ensure that the child's needs continue to be met.

Supporting Statement

Here at Pitter Patter Day Nursery, we firmly believe that all children have a right to a broad and balanced early year's curriculum to achieve the best possible educational and other outcomes and to become confident young children with a growing ability to communicate their own views and ready to make the transition into compulsory education. (Special Educational Needs and Disability Code of Practice 0-25 years). Here at Pitter Patter Day Nursery we have regard for the Special Educational Needs Code of Practice 2014 and understand it works closely with the Equality Act 2010. We are fully aware of the importance of identifying any child with SEN or disability at an early age in order to achieve this and follow the graduated approach to early identification and support and will at each stage Assess, Plan, View, Review. As a parent there may be questions that you may want to ask if you feel that your child might have additional needs. Please find below a list of frequently asked questions.